

**Tupper Lake Hamlet Revitalization Fund**

**Bid Package for**

**10 Cliff Avenue, Tupper Lake, New York  
Contract No. 1 – Exterior Renovations**

**Administered by the  
Franklin County Economic Development Corporation  
355 West Main Street, Suite 428  
Malone, New York 12953**

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### **Section 01 Advertisement For Bids**

The Franklin County Economic Development Corporation (FCEDC) is currently accepting bids for interior and exterior commercial renovations to be performed on a privately-owned building located at 10 Cliff Avenue in the Village of Tupper Lake. The bid package may be obtained online at [www.adirondackfrontier.com](http://www.adirondackfrontier.com) or by contacting or by contacting the FCEDC at [help@adirondackfrontier.com](mailto:help@adirondackfrontier.com).

Bids shall be emailed to [help@adirondackfrontier.com](mailto:help@adirondackfrontier.com) or mailed or delivered to: Franklin County Economic Development Corporation at 355 West Main Street, Suite 428, Malone, NY 12953.

The project must be complete by **September 30, 2023**.

In awarding bids, FCEDC and the property owner reserve the right to reject any and all bids, waive formalities, informalities and technicalities therein, and to take whatever bids it determines to be in the best interest of the FCEDC and property owner considering lowest or best bid, quality of goods and work, time of delivery or completion, responsibility of bidders being considered, previous experience of bidders, or any other factors they deem appropriate.

This project is funded in part through the Adirondack Park Community Smart Growth Program. As such, Bidders will be required to comply with all applicable Village, State and Federal requirements and regulations pertaining to the Program. However, Bidders should be aware that this project is not subject to State Prevailing Wage or Federal Davis-Bacon Wage requirements.

End of Section

### **Section 02 Information for Bidders**

#### **1. Location of the Work**

10 Cliff Street, Tupper Lake, NY 12986

#### **2. Description of the Work**

The Contractor will provide all labor and material necessary to complete building renovations at the above-referenced location as more fully described in Section 03 – Project Workscope. A pre-bid site visit may be scheduled by contacting Rachel Child, Community Development Specialist at (518) 481-8211 or [rachel@adirondackfrontier.com](mailto:rachel@adirondackfrontier.com). Construction-related questions can be directed to rehab coordinator Jim Hewitt at (518) 521-4358 or [fcchcpm@yahoo.com](mailto:fcchcpm@yahoo.com).

#### **3. Receipt & Opening of Bids**

Bids shall be submitted using the Bid Form in Section 03. Bids will be received by the FCEDC until the time and at the place stated in the attached Advertisement For Bids. Bids shall be submitted using the Bid Form in Section 03. Bids will be received by the FCEDC until the time and at the place stated in the attached Advertisement For Bids. Bids shall be emailed to [help@adironackfrontier.com](mailto:help@adironackfrontier.com) or mailed or delivered to: Franklin County Economic Development Corporation at 355 West Main Street, Suite 428, Malone, NY 12953

#### **4. Informalities, Waivers and Withdrawals**

FCEDC may consider informal any Bid not prepared and submitted in accordance with the provisions hereof and may waive any informalities in or reject any or all Bids. Conditioned Bids or Bids which do not contain a price for every numbered item contained in the Bid form will not be accepted.

#### **5. Obligations of Bidders**

At the time of the opening of Bids, each Bidder will be presumed to have inspected the Site, to have informed himself fully of the conditions relating to the work and labor required for the work, and to have read and acquainted himself with all Contract Documents. Failure to do so will not relieve the Bidder who is awarded the Contract of his obligation to complete the work for the price or prices bid, or any other obligation under the Contract. The failure or omission of any Bidder to receive or examine any Contract Documents shall in no way relieve him from any obligation in respect to his Bid. The project is subject to all New York State rules and regulations and the Bidder will be presumed to have understood and accepted these requirements.

#### **6. Bidders Representations**

By making a Bid, the Bidder represents and warrants to FCEDC that (i) Bidder is and will be financially responsible and has and will have sufficient liquidity to meet its financial responsibilities under the Contract and for all other projects in which Bidder is or may become involved; (ii) Bidder is able to furnish the tools, materials, supplies, equipment, and labor required to complete the Work and perform the obligations required under the Contract Documents and has sufficient experience to do so; (iii) Bidder has carefully examined the Contract Documents and has visited and examined the project site; (iv) Bidder has satisfied itself as to the nature and location of the proposed Work, the general and local conditions, and all matters which may in any way affect the Work; (v) Bidder fully understands the intent and purpose of the Contract Documents, and (vi) the bid is based on labor, material, equipment, and systems required by the Contract Documents without exception. Claims for additional compensation and/or extension of time relating to Bidder's noncompliance with such representations and warranties will not be allowed.

#### **7. Contractual Arrangements**

A contract will be issued between the property owner and the contractor exclusively. The FCEDC holds the right to monitor the project to ensure funding source compliance and the completeness of work. The property owner will be responsible for contractor payment and must abide by all grant program regulations.

#### **8. Indemnity**

The contractor shall indemnify and hold harmless the FCEDC and its employees, consultants and contractors from and against any and all claims, suits, actions, proceedings and any and all resulting damages, losses, costs and expenses of every nature, type and kind including reasonable attorney's fees which claims arise out of work performed by the contractor, its subcontractors and others who are employed by the contractor or its subcontractors during the course of the project.

**9. Award of Contract**

The Contract will be awarded to the lowest responsible bidder as determined by FCEDC unless the owner of the subject property chooses a different bid and agrees to pay the difference between the preferred bid and the lowest responsible bid.

End of Section

**Tupper Lake Hamlet Revitalization Fund  
Section 03  
Project Workscope**

**10 Cliff Avenue, Tupper Lake - Contract No.1 – Exterior and Interior Renovations**

**Project Background**

10 Cliff Ave, Tupper Lake, NY (the property), is a mixed use 2-story building containing a first story commercial unit (Amado’s Cafe), and second story apartment. It is located right off the water front park area between the library and the post office. The owners have been awarded grant funding to provide a visual improvement to the structure and curb appeal to travelers.

**General Conditions**

- All permits and inspection fees to be paid by contractor. No work is to be performed without the necessary permits obtained.
  - Project will require a building permit issued from the local building department and inspections as specified by the code officer.
- Contractor responsible for obtaining all permits and scheduling inspections deemed necessary by the local authorities. This includes any 3<sup>rd</sup> party inspections.
- Contractor to supply owner copies of all manufacturers warranties.
- All work to conform to the New York State Building Code and/or all other applicable regulations.
- Contractor to remove and dispose of all debris and keep property clean and safe on a daily basis.
- All work to be done in a professional and workmanlike manner.
- All changes to work must be done in writing and approved by Franklin County EDC and owner.
- Contractor is responsible for removal and disposal of all construction debris.

**Scope of Work**

<b>Item No.</b>	<b>Description</b>	<b>Material Cost</b>	<b>Labor Cost</b>	<b>Total Cost</b>
1	Remove siding, porches, and second story door to second story porch. Re-frame door opening for new window to match surrounding / existing second story windows.	\$	\$	\$
2	Replace lower porch with 20 foot deck and handicap ramp to access kitchen door and door to restaurant. New ramp to be made of pressure treated wood.	\$	\$	\$
3	Extend small hip roof from main restaurant entrance to kitchen entrance.	\$	\$	\$
4	Replace all siding with Hardie shake siding. Paint or stain to owner specifications.	\$	\$	\$
<b>Total Project Cost</b>	<b>Please total all columns</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>

End of Section

**Section 04**  
**Bid Form – Page 1 of 4**

*Instructions: All bids shall be submitted using this form and must include all other documentation described in the Project Specifications.*

<b>Project Name:</b> 10 Cliff Avenue, Tupper Lake – Contract No.1 – Exterior Renovations
Contractor Name: _____

*Instructions: The Bid Certification must be signed by a person authorized to enter into a contract on behalf of the company listed.*

<b>Bid Certification</b>	
I, the undersigned contractor, have inspected the above listed property and understand the extent and character of the work to be completed as described in the Project Specifications.	
I propose to furnish all labor, materials, and equipment necessary to accomplish the work, as described in the Project Specifications, on the property located at _____, for the sum of _____dollars (\$_____).	
I will commence the work within _____ calendar days from the date the notice to proceed is received and will complete the work within _____ calendar days after starting the work.	
_____ Company Name	_____ Signature
_____ Title	_____ Date

**Tupper Lake Hamlet Revitalization Fund**  
**Section 04**  
**Bid Form – Page 2 of 4**

**Project Name:** 10 Cliff Avenue, Tupper Lake – Contract No.1 – Exterior Renovations

Contractor Name:

Instructions: Complete the following table. Attach additional sheets if necessary.

**Company Information**

<b>Company Name:</b>			<b>Officers, Partners, Owner Name(s):</b>		
Address:			Address:		
City:	State:	Zip:	City:	State:	Zip:
Phone:	Cell:		Phone:	Cell:	
Email:			Email:		

Instructions: List the construction experience of each of the company principals: (Indicate number of years in the industry and if experience is new construction, rehabilitation, historic renovations, energy efficiency, etc.). Attach additional sheets if necessary.

**Experience**

<b>Principal Name:</b>	<b>Principal Name:</b>
Experience:	Experience:

Instructions: List business references including local banks, subcontractors, and material suppliers.

**Business References**

<b>Name:</b>	<b>Name:</b>				
Address:	Address:				
City:	State:	Zip:	City:	State:	Zip:
Phone:	Phone:				

Instructions: List customers with whom the company has recently done business.

**Customer References**

<b>Name:</b>	<b>Name:</b>				
Address:	Address:				
City:	State:	Zip:	City:	State:	Zip:
Phone:	Contract Amount:	Phone:	Contract Amount:		

**Tupper Lake Hamlet Revitalization Fund**

**Section 04**

**Bid Form – Page 3 of 4**

**Project Name:** 10 Cliff Avenue, Tupper Lake – Contract No.1 – Exterior Renovations

Contractor Name:

Instructions: Attach documentation of insurance and EPA lead-based paint certification. If you do not have EPA lead-based paint certification state in the explanation section that it will be obtained prior to the start of construction.

**Insurance**

**Documentation Submitted with application (Check all that apply)**



Liability Insurance

Workers' Compensation Insurance

Explanation if not attached.

*Instructions: Principal owners must sign and date the following Attestation.*

**Attestation**

The undersigned contractor certifies that all information given herein is correct and that the information may be verified from any source and further agrees:

1. That the contractor will perform the work in accordance with the description of work, general specifications, the NYS Uniform Fire Prevention and Building Code, the Village of Tupper Lake Code, and all other applicable rehabilitation guidelines and standards and be subject to a final inspection by the Village of Tupper Lake.
2. That if the work performed by the contractor is found to be unsatisfactory or if the contract relations between the contractor, property owner, or other parties are found to be unsatisfactory, the Franklin County Economic Development Corporation may remove his/her name from the list of selected contractors without notice.
3. That contractor has proper insurance.
4. That she/he will abide by all applicable equal employment opportunity regulations.

\_\_\_\_\_  
Contractor Name (Please Print)

\_\_\_\_\_  
Contractor Signature

\_\_\_\_\_  
Date



**Tupper Lake Hamlet Revitalization Fund  
Section 04  
Bid Form – Page 4 of 4**

**NON-COLLUSIVE BIDDING CERTIFICATION**

**BY SUBMISSION OF THIS BID, BIDDERS AND EACH PERSON SIGNING ON BEHALF OF BIDDER CERTIFIES, AND IN THE CASE OF JOINT BID, EACH PARTY THERETO CERTIFIES AS TO ITS OWN ORGANIZATION, UNDER PENALTY OF PERJURY, THAT TO THE BEST OF HIS/HER KNOWLEDGE AND BELIEF:**

1. The prices of this bid have been arrived at independently, without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other Bidder or with any competitor;
2. Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the Bidder and will not knowingly be disclosed by the Bidder prior to opening, directly or indirectly, to any other Bidder or to any competitor; and
3. No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

**A BID SHALL NOT BE CONSIDERED FOR AWARD NOR SHALL ANY AWARD BE MADE WHERE 1, 2, 3 ABOVE HAVE NOT BEEN COMPLIED WITH; PROVIDED HOWEVER, THAT IF IN ANY CASE THE BIDDER(S) CANNOT MAKE THE FORGOING CERTIFICATION, THE BIDDER SHALL SO STATE AND SHALL FURNISH BELOW A SIGNED STATEMENT WHICH SETS FORTH IN DETAIL THE REASONS THEREFORE:**

**[BIDDERS AFFIX ADDENDUM TO THIS PAGE IF SPACE IS REQUIRED FOR STATEMENT]**

Subscribed to under penalty of perjury under the laws of the State of New York, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ as the act and deed of said individual, corporation or partnership.

**Person Legally Responsible for Binding Bidder**

Name \_\_\_\_\_ Title \_\_\_\_\_

Signature \_\_\_\_\_

**Joint or combined bids must be certified on behalf of each participant**

\_\_\_\_\_

Legal name of person, firm or corporation

Legal name of person, firm or corporation

**Person(s) Legally Responsible for Binding Participant**

Name \_\_\_\_\_

Name \_\_\_\_\_

Title \_\_\_\_\_

Title \_\_\_\_\_

Business Address \_\_\_\_\_

Business Address \_\_\_\_\_

**Bidder's Identifying Data**

**Bidder's Name** \_\_\_\_\_

Business Address \_\_\_\_\_

Street \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_ E-mail \_\_\_\_\_

**Federal id. Number** \_\_\_\_\_

**If Bidder is a Partnership complete the following:**

Name of Partners or Principals

Business Address

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**If Bidder is a Corporation complete the following:**

Name

Business Address

\_\_\_\_\_

\_\_\_\_\_

President

\_\_\_\_\_

\_\_\_\_\_

Secretary

\_\_\_\_\_

\_\_\_\_\_

Treasurer

End of Section