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# FRANKLIN COUNTY RESILIENT & READY STORM RECOVERY PROGRAM FAQ

### 1. How do I apply?

The application is available online here: <a href="https://form.jotform.com/242424964515156">https://form.jotform.com/242424964515156</a> If you need help with completing the application online, please contact FCEDC at at help@adirondackfrontier.com or (518) 651-2957.

### 2. Where do I find the program guidelines?

The program guidelines are available on our website: <a href="https://adirondackfrontier.com/living-here/housing/">https://adirondackfrontier.com/living-here/housing/</a>

## 2. Are landlords eligible to apply for rental properties?

No, only owner-occupied single family homes are eligible.

## 3. Are municipalities, non-profits, or businesses eligible to apply?

No, only owner-occupied single family homes are eligible.

# 4. Are costs for repairs already completed eligible for reimbursement?

Unlike most NYS grant programs, homeowners can receive reimbursement for repairs already completed before an application is submitted due to the urgency of repairs.

# 5. How much funding is available?

There is limited funding available and individual homeowner awards go up to \$50,000. FCEDC reserves the right to award less funding than is requested.

# 6. What is the application timeline?

Applications are due **October 7, 2024 at 5 PM**. Applications will be reviewed immediately to determine final eligibility. **Funding will be awarded on a first come first served basis.** 

# 7. If I am awarded funds, what is the timeline post-award?

After an award is made and accepted, there will be a mandatory info session to attend, which will review all required steps of the grant process. After the info session, a mandatory environmental review will be performed for each home. After the environmental review is complete, homeowners can begin begin their project, with only approved expenses eligible for reimbursement. Once the project is complete, FCEDC will submit a reimbursement request on behalf of the homeowner.

#### 8. How is my personal information kept private and confidential?

Any private or confidential information submitted as part of the application is only seen by appropriate FCEDC staff. The documentation is kept on file using a secure platform and the documentation is used only to determine eligibility and is not shared with others.

#### 9. Is this a reimbursement grant?

Yes, this is a reimbursement grant program. Homeowners must pay for all project expenses up front and then submit documentation to FCEDC for reimbursement. Once the reimbursement package is submitted to the State, it typically takes 3-4 weeks for it to be processed.

## 10. What is the reimbursement process?

Homeowners must keep records of their approved project expenses and must submit the following to FCEDC:

- Invoices
- Proof of payment
  - Bank/credit card statements can be redacted to exclude irrelevant transactions
  - Canceled checks must be front and bank and received from the bank
  - A signed contractor affidavit and non-collusive bidding certification will be required for cash payments.
  - Reimbursement documentation must be mailed or emailed as a single PDF. Screenshots and forwarded emails are not acceptable.
- Photos

# 11. What happens if I get my project started and we find additional work that has to be completed?

If this happens contact us as soon as you find out. While we may be able to adjust your award accordingly, due to limited funding there is no guarantee that it will be possible. We cannot reimburse you for work that is not included in the scope of work and preapproved so it is important to contact us as soon as possible.

# 12. Can I perform the repair work myself?

No. Work must be performed by an independent contractor in order to be reimbursed.